

## FOSP meeting agenda: 17th October 2024

Meeting date and time: 6.30pm, School Hall

| Agenda item                      |  |
|----------------------------------|--|
| 1.                               | Those present and apologies for absence  |
| 2.                               | Review of previous AGM minutes   |
| 3.                               | Minutes of previous Annual General Meeting (held on 10/10/23) to discuss any matters arising and sign off.   |
| 4.                               | Chair's Report for 2023/24   |
| 5.                               | Treasurer's Report and Events Report for the year ending 31st July 2024  |
| 6.                               | Appointment of an Independent Examiner of Accounts for the year ending 31st July 2024  |
| 7.<br>•<br>•<br>•<br>•<br>•<br>• | Election of Officers and Trustees of the Committee:<br>Chairperson<br>Vice-Chairperson<br>Secretary<br>Treasurer (s)<br>Publicity officer (s)<br>Catering officer<br>Bar officer<br>Tuck officer<br>Inflatables officer<br>Fireworks officer<br>Discos officer<br>Gift stalls officer<br>Christmas officer<br>General officers |
| 8.                               | Any other business   |
| 9.                               | Date and time of next meeting  |