



FOSP meeting minutes: 4 January 2024

Meeting date and time: 7.30pm - The White Hart

| Agenda item |
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| <p>1. Those present and apologies for absence</p> <p>Present:</p> <ol style="list-style-type: none">1. AD2. VC3. GW4. KBW5. KG6. CB7. AAC8. HA9. HT10. MC11. FJ12. EG13. AT14. HS15. TR16. LiC17. LoC <p>One non committee member</p> |
| <p>2. Review of September minutes</p> <p>Approved</p> |
| <p>3. Appointment of a new Committee Officer - Katie Glegg</p> <p>Approved</p> |
| <p>4. Finance</p> <ol style="list-style-type: none">a. Finance update - financial year requests, spend and profits <p>HS provided an update</p> <ol style="list-style-type: none">b. Review 100 club <p>ACTION: AT and LiC to carry out a full review of the 100 club covering all aspects such as cost, how payments are made, rules for non-payments etc. TR to step down from managing the 100 club.</p> |



5. Future spending
 - a. Teacher treats

It was agreed to spend £120 at Christmas and £300 for the Summer treats for teachers

- b. School trips

It was agreed to provide £20 per head of funding for each child going on a school trip.

6. Fundraising calendar:

Spring term fundraisers/activities (all below dates are a guide and what we had in the calendar)

- a. Sponsorship challenge - Cancelled
- b. Film night - ACTION: GW to arrange possibly in conjunction with a tasting session for parents at the same time
- c. Disco - 1st March - ACTION: EG to confirm with the DJ and then further planning to continue
- d. Mother's Day gift stall - ACTION: MC to confirm dates - CB to shadow, support and take over from September
- e. Non-uniform day - 15th March - ACTION: AAC to confirm with the school
- f. Easter raffle - tickets to be pulled on 27th March - ACTION: KBW to check TS is able to help run this again
- g. Clothes collection - bag to school - ACTION: LiC to find dates and coordinate

Summer term fundraisers/activities

- a. Spare change bottle challenge - 16th-26th April
- b. Summer disco - 26th April
- c. Inflatables day - 18th May - ACTION: AT to continue arranging. KBW to speak to Mrs Wilding regarding the set up on the weekend
- d. Scarecrow Trail - 25th May - 2nd June - ACTION: WhatsApp group to be brought back and more volunteers needed to be brought into this
- e. Fire Station car wash - 9th June - ACTION: AAC to confirm date with the fire station
- f. Father's Day gift stall - ACTION: MC to confirm dates
- g. Sports day - June/July - ACTION: GW to speak to the Woolpack about organising a parent stop in between events and speak to Mrs W about dates

7. Any other business

- a. School liaison - ACTION: AAC to share minutes from this meeting
- b. Helping out fund - ACTION: AAC to communicate what has been funded through the helping out fund via a website post and KBW to include in next newsletter update
- c. Volunteering - ACTION: AAC to pilot a new approach using the online volunteer sign up, assigning credits to volunteering slots that can be exchanged for incentives such as first pick of seats at the Easter performance etc
- d. Future gift stalls - ACTION: MC to work with CB in handing these over
- e. Other fundraising
 - i. ACTION: KG to approach Miss Smith regarding a family forest school day
 - ii. Santa letters/personalised cards/tea towels - ACTION: LoC to review and consider ahead of Christmas planning for 2024
 - iii. Santa grotto - ACTION: AAC to review and consider ahead of Christmas planning for 2024



8. Items for the next agenda

9. Date and time of next meeting