

FOSP ANNUAL GENERAL MEETING

Monday October 10th 2022, 7p.m., school hall

MINUTES

Present: Alison Cole, Vanessa Sullivan, Hannah Astley, Kerrie Brinkley-Whittington, Anna Appleton-Claydon, Katy Denny, Mel Fairbairn, Emma Hopkins, Seb Horcox, Louise Cowan, Maria Summers, Donna Breese, Tim Reed, Holly Thompson, Hayley Storey, Lucy O'Connor, Gwenneth T Whitby, Alex Dey, Mandy Curtis

Apologies: Andy Tanfield, Emma Gabara, Lisa Calvert, Lorraine Hutchinson, Adam Walsh, Carla Doody, Fran Jones

Welcome from Alex, especially welcoming lots of new people.

Minutes of previous Annual General Meeting (held on 1/11/21) to discuss any matters arising and sign off: no matters arising, minutes signed off.

Chair's Report for 2021/22: (summary here, full report attached)

Last year – fireworks event our biggest ever, Christmas fayre couldn't go ahead but several activities could go ahead and we made some profit. Inflatables went ahead and was very successful, and we applied for funding and were granted money from the council to purchase a bell tent which will be used for the Santa grotto this year amongst other things.

This year we'd like to focus the fundraising on new playground equipment.

Alex stepping down as chairperson this year. Thanks to Alex for all her extremely hard work.

Treasurer's Report and Events Report for the year ending 31st July 2021:

Donna is stepping down as treasurer this year, huge thanks for all her hard work. Accounts presented and agreed.

Emma Simmonds stepping down as co-treasurer, thanks also to Emma for her work supporting Donna.

Appointment of an Independent Examiner of Accounts for the year ending 31st July 2022. This has been done and signed off, and accounts submitted early to charities house.

Election of Officers and Trustees of the Committee:

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| · Chairperson | Kerrie Brinkley-Whittington |
| · Vice-Chairperson | Alex Dey and Maria Summers |
| · Secretary | Anna Appleton-Claydon |
| · Treasurer (s) | Hayley Storey, Holly Thompson, Tim Reed |
| · Publicity officer | Katy Denny |
| · Socials officer | Gwenneth T Whitby |

- Catering officer Adam Walsh
- Bar officer Andy Tanfield
- Tuck officer Fran Jones
- Inflatables officer Andy Tanfield
- Fireworks officer Alex for 2022
- Discos officer Emma Gabara and Lisa Calvert
- Gift stalls officer Mandy Curtis
- Christmas officer Kerrie Brinkley-Whittington with support from Alex Dey
- Other officers Hannah Astley, Mel Fairbairn, Seb Horcox, Donna Breese, Louise Cowan

Date and time of next meeting: 10th October 2023 TBC

FULL CHAIR'S REPORT for 21/22, Alex Dey

For any of you that don't know me I'm Alex Dey the current chair, and this is my 8th year playing an active role in FOSP.

Thanks to everyone who has played an active role in FOSP in the past year.

There have been some new faces, and I hope to welcome some more this year. I would also like to thank the teachers who are amazing and really go the extra mile for the children and are always willing to help out at our events.

Last year was an interesting year, Being the first one back after the pandemic, so had some restrictions, even so, we still managed to run quite a few events.

The year started off with I rather last-minute firework event which ended up being the biggest one we've ever had. This was a great success even though we weren't able to run the bar due to the number of attendees, we have learnt from that and this year are applying for a new license.

At Christmas we were unable to run our usual Christmas fayre, but managed to put on a new event, where Santa came to meet the children in his special outside tent. This was magical for all the children who attended. Santa also managed to write letters to many of the children. We were also able to hold a non-uniform day and run our chocolate tombola at Coggeshall Christmas.

In the spring of 2022, we held our second scarecrow Trail which was great fun, we hope to repeat that this year and that it will grow in popularity. This summer bought back our ever popular inflatables day.

The children were once again able to buy gifts from our gift stalls, and we were able to start up again with our Discos. FOSP was given a Council Grant to buy a bell tent, which we hope will be able to make use of in the coming year.

The money raised from these and other events, was used to help the school in ways they chose, via their spend requests. For things the children needed, like pens, books, learning schemes etc but also to enhance their learning experiences via theme days and trips out and in many other ways.

This year we would like to start fundraising for new playground equipment which we have been promising for a while, but hopefully now is the time!

Today I would like to announce that I am stepping down as chair of FOSP in order to let some new blood have a turn, but will continue to support the role as joint Vice Chair, if you will still have me.