



FOSP meeting minutes: 28th February 2023

Meeting date and time: 7.30pm, The White Hart boardroom

Agenda item
<p>1. Those present and apologies for absence</p> <p>Present:</p> <ol style="list-style-type: none">1. HA2. KBW3. HS4. GW5. HT6. TR7. MS8. AD9. AAC10. MC
<p>2. Review of December minutes</p> <ol style="list-style-type: none">a. Review actions <p>Actions outstanding: just giving account, confirmation that we can sell raffle tickets outside of school, lucky dip for inflatables, match funding via Provide</p> <ol style="list-style-type: none">b. Approve minutes <p>Approved</p>
<p>3. Finance</p> <ol style="list-style-type: none">a. Finance update - financial year requests, spend and profits <p>ACTION: HS to look into Parentkind for insurance</p> <ol style="list-style-type: none">b. Fundraising target updatec. School funding requests and forecasting <p>DBS checks - voted against</p> <p>ACTION: AAC to speak to Mrs Sullivan about some members of the committee joining staff meetings or setting up termly liaison meetings to then feed back to the committee</p> <ol style="list-style-type: none">d. Floats <p>ACTION: HS to sort out floats with DB on the spreadsheet</p>



4. Spring fundraisers
a. Parent social

ACTION: LC to get tickets to be set up at two different rates, MC to arrange sweet bags, GW to look into photobooth, GW to arrange hotdogs, burgers or pizza with AW, AAC to take card machine, GW to get DJ cost, GW to confirm final poster

b. Balloon race

ACTION: KBW to look into balloon race and £50 prize for the winner - to coincide with the raffle

c. Mother's Day stall

ACTION: MC provided an update - 16th may have to be cancelled due to the strike

d. Float challenge

ACTION: AAC to get bottles and arrange letters to school

e. Sponsorship challenge - £10 goal per child

ACTION: AD to look into the letter for the Captain Tom challenge and amend

f. Easter raffle

ACTION: TS and AD to work together on the kids crazy day asking for cash or donations for the raffle - with a tickbox for the children to hand in and ask the school council for support

g. Easter egg business trail

ACTION: HS to speak to Mrs Claydon about an Easter party for preschool

ACTION: MS to organise the Easter trail

h. Merchandise

ACTION: HT to speak to a year 1 parent to get their support with this

5. Summer fundraisers
a. Inflatables day - 21st May

ACTION: AAC to ask the school about the market

ACTION: HA to support AAC with the market

b. Golf day

ACTION: Going ahead on April 22nd. AAC to speak to Mark H about a golf day poster and Dave C about sponsorship.

ACTION: KBW to create a whatsapp group to discuss in more detail with key volunteers

c. Scarecrow trail - 29th May



d. Coronation - community afternoon tea?

ACTION: KBW to speak to Mrs Sullivan about dates

6. Preschool shed / FOSP shed

Discussed and HS will speak to preschool about an easter party fundraiser.

7. Playground update

AAC provided an update. It was agreed for this to be a priority with funding and no more requests to be approved until more money is in the bank account.

8. Any other business

- a. Committee photos
- b. School liaison

9. Items for the next agenda

- a. Family film nights
- b. Kids disco
- c. Helping out fund
- d. Committee photos
- e. Library sail
- f. Funded by FOSP stickers
- g. Update to funding request form and guidance on what can and can't be funded
- h. School liaison
- i. Advertising in parish magazine

10. Date and time of next meeting

End of March